

**Minutes of the Annual Meeting of the Parish Council of Great Ayton Parish Council  
held on Tuesday 7 June 2016 at 7.00 pm**

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**Present:-** Cllrs: R. Hudson, J Fletcher, G. Readman, Mrs F Greenwell and R Kirk.  
Mrs J McLuckie (Parish Clerk), Mrs Calgie (D&S Reporter) and 10 members of the public.

Min No.	Business
1	<p><b><u>Apologies for Absence</u></b> Apologies for absence were received from Cllr Mrs Brown.</p>
2	<p><b><u>Declaration of Interest in items on the Agenda</u></b> Declarations declared and noted with the relevant topic/s.</p>
3	<p><b><u>Members of the Public invited to address Council</u></b> A representative for the group opposed to the proposed Angrove Park Development (Planning Reference 15/02420/FUL) presented a report to members and provided a brief overview in regard to this. Members agreed to submit the document to Hambleton District Council (HDC) Planning and North Yorkshire County Council (NYCC) advising that the Parish Council objection is with the OTT proposals which were not practical and disproportionate to a perceived problem. The Parish Council considered the proposals if implemented changed the nature of the rural lane into something more appropriate to an urban location. <b>Agreed.</b></p> <p>A resident who lives in the vicinity of the Chapel Steps who had previously wrote to the Parish Council detailing work he was going to undertake to his fence and requesting that the memorial bench be moved. Members agreed to arrange for the bench to moved forward. <b>Agreed.</b></p> <p>Residents who were opposed to the proposed Planning Application 16/0111/TCC for the proposed installation off a telecommunications base station stated that they were concerned about the size of the proposed mast and the impact it will have on the street scene in this area. They also advised that work had already commenced on this development. Members reviewed the planning application and requested that the Clerk write to HDC Planning expressing concern about the lack of information provided with the application and also advising them that work had already commenced despite the application not yet been approved. <b>Agreed.</b></p>
4	<p><b><u>Minutes of the Annual Meeting of the Parish Council held on Tuesday 3 May 2016</u></b> The minutes of the Annual Meeting of the Parish Council held on Tuesday 3 May 2016 were approved and signed.</p>
5	<p><b><u>Police Report</u></b> The Police report had been circulated. A total of 7 incidents had been reported between 4 May and 6 June 2016. <b>Noted.</b></p>
6	<p><b><u>Council Services Report</u></b> <b>Cemetery</b> The Clerk had contacted the Vicar in regard to the consecration of the Cemetery land. <b>Noted.</b> The Cemetery Superintendent raised a concern in regard to the increase in size of grave's required to accommodate the new varying coffins. Members agreed that any coffin over the size 6ft 6 inches by 26 inches would be charged at the casket size. The Clerk would advise the Undertakers of this agreed amendment to the policy. <b>Agreed.</b> Cllr Hudson had received a concern from a resident regarding the lack of signs in the Cemetery advising people of the exit gates. <b>Noted.</b></p>

**Village Fete** - Cllr Fletcher would carry out the role of commentator for the day. Cllr Mrs Moorhouse and husband would fulfil the role of judges on the day. The Clerk was asked to circulate the Safety Plan to all members and Mr Pinder. It was agreed to request 10 tables from the Scouts and 20 from the WI Hall, arrangement to collect the tables from the Scouts Hall on the Friday evening would be made. The Clerk was asked to request that the Scout marquee be erected for the band in case of wet weather. **Agreed.**

**Captain Cook Garden** - Asham Bryant College from Stewarts Park were carrying out weeding and clearance work in the Garden. **Noted.**

**Grasscutting** - the Parish Council continues to have ongoing problems with tractor mower repairs which has meant that the machine has been out of use for over a month. The Clerk was asked to write to the Sam Turners to express our disappointment and raise our concerns in regard to the current level of service. It was agreed that the final payment for the repairs should be withheld and the Clerk was asked to obtain prices and service level agreement from other providers. **Agreed.**

It was agreed to include Mill Terrace on the grasscutting schedule but not beyond the 30mph signs on the Stokesley road as this was too dangerous for our grasscutting contractor to cut and should be done by NYCC. **Agreed.**

**Public Conveniences** - it was agreed to monitor any ongoing problems with the current high level cistern to ascertain if it was a requirement to purchase a new one. **Agreed.**

**Benches** - it was agreed to identify which benches require re-painting and to arrange for Mr Suggitt to carry out this work. **Agreed.**

Members agreed the installation of a bench on the High Green opposite Petch Butcher's in memory of Donald Petch. **Agreed.**

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### **Planning Report**

**16/00936/FUL - 88 Roseberry Crescent** - Extension to the side and rear of the dwelling house and the installation of 2no roof lanterns. **No objections.**

**16/01007/FUL - 95 High Street** - Proposed alterations to existing flat together with pitched roof to replace flat roof. New access staircase. **No objections.**

**16/00886/FUL - The Grange Coach House** - Change of use of annex to a dwelling house. **No objections.**

**16/00845/FUL - Kitching Kneale and Co, 81 High Street** - Proposed change of use from commercial to residential. **No objections.**

**16/01024/FUL - 24 Easby Lane** - Proposed alterations and extensions to existing dwelling house to create first floor accommodation to include dormer windows, roof lights, attached garage, partial rendering, new boundary wall, vehicular access and associated parking. **No objections.**

**15/02420/FUL - Angrove Park, Winley Hill** - Change of use of agricultural land to holiday lodge park with associated solar farm, landscaping and amenity ponds, formation and alteration of highway access and internal roads, construction of office / hub building and associated car parking. **Insufficient information provided, where is the proposed solar farm going to be? Members would like a site visit and to receive the Highways report.**

**16/01118/CAT - 95 High Street** - Proposed works to a tree in a conservation area - Prunus tree removal. **No objections.**

**16/01108/TCC - Land East of Langbaugh Ridge, Guisborough Road** - Proposed installation of a telecommunications base station. **Insufficient information provided, no drawings or any details on the proposed mast. Concerns raised by residents that work has already commenced.**

**16/00889/ADV - 113A High Street** - Application for advertisement consent to display 1no non illuminated fascia sign and 1no non illuminated projecting sign. **No objections.**

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	<p><b><u>Applications Approved.</u></b>  <b>16/00257/FUL - 5 Park Rise</b> - New dormer windows to front and rear elevations and new porch to front elevation.  <b>15/02208/FUL - 39 Bridge Street</b> - Removal of UPVC windows and door for the reinstatement of timber windows and doors.  <b>16/00729/FUL - 67 Marwood Drive</b> - Single side storey extension to the existing dwelling.</p>
8	<p><b><u>Correspondence and Information Report</u></b>  <b>Yatton House</b> - Re: Yatton House becoming a no smoking site from 1 June 2016. <b>Noted.</b>  <b>NYCC</b> - A173 Junction to Easby Lane Junction resurfacing work. <b>Noted.</b></p> <p><b>The following items for information were all noted:-</b>  Rural Services Network Weekly Email Digests (previously circulated).  Clerks &amp; Councils Direct - May 2016 Issue 105.  Moors Messenger - May 2016.</p>
9	<p><b><u>Clerk's Report</u></b>  <b>Footpath Easby Lane to Suggitts Field – Underground Leak</b>  It was agreed to remove this item from the Agenda until the property concerned is sold. <b>Ongoing.</b></p> <p><b>Hall Fields Footpath</b> - Cllr Moorhouse and Cllr Kirk had met with Mr Brown the newly appointed officer who had agreed that the footpath was in need of clearing. The landowners had agreed to allow access from their land however, it was anticipated that this would be quite a costly exercise and so funding was now being sought. <b>Noted..</b></p> <p><b>Defibrillator</b> – was now installed and working. <b>Closed.</b></p> <p><b>High Street Parking</b> - Cllrs Flether and Mrs Greenwell would complete the survey prior to the next meeting. <b>Noted.</b></p>
10	<p><b><u>Accounts Report</u></b>  The total payments made were £17426.56.  The total receipts received were £3352.33.  The accounts for year ending 31 March 2016 were approved and signed for submission to the External Auditor.</p>
11	<p><b><u>Councillors Reports</u></b>  Cllr Kirk informed members that he had advised two sets of campers who were planning to camp overnight on the Low Green that this was not allowed. It was agreed to purchase two signs to be erected on the Low Green advising that overnight camping is prohibited. <b>Agreed.</b></p> <p>Cllr Hudson was congratulated for securing Market Town status for Great Ayton and he would continue to be a part of the Business Group to oversee and funding allocated in association with this. <b>Noted..</b></p>

**COUNCIL SERVICES REPORT**

<b>ITEM</b>	<b>INFORMATION</b>	<b>ACTION/COMMENTS</b>	<b>STATUS</b>
Cemetery	To consider the consecration of the Cemetery land.	The Clerk had wrote to the Vicar to progress.	Ongoing.
Village Fete	11 June 2016 - Theme 'Royalty through the Age's'. The Clerk had wrote to all the local businesses advising them of the dates for the Village Fete as well as other groups encouraging them to enter a float.	To identify someone to carry out the commentating on the day. To agree actions for the day.	Ongoing
Captain Cook Garden	To receive an update in regard to current improvement work.		Ongoing.
Grass Cutting	To consider including areas currently not included on the grass cutting map. Ongoing problems with tractor mower repairs.		Open.
Public Conveniences	Request for a new cistern.		Open.

**PLANNING REPORT**

**PLANNING APPLICATIONS**

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION OF WORK</b>
16/00936/FUL - 88 Roseberry Crescent	Extension to the side and rear of the dwelling house and the installation of 2no roof lanterns.
16/01007/FUL - 95 High Street	Proposed alterations to existing flat together with pitched roof to replace flat roof. New access staircase.
16/00886/FUL - The Grange Coach House	Change of use of annex to a dwelling house.
16/00845/FUL - Kitching Kneale and Co, 81 High Street	Proposed change of use from commercial to residential.
16/01024/FUL - 24 Easby Lane	Proposed alterations and extensions to existing dwelling house to create first floor accommodation to include dormer windows, roof lights, attached garage, partial rendering, new boundary wall, vehicular access and associated parking.
15/02420/FUL - Angrove Park, Winley Hill	Change of use of agricultural land to holiday lodge park with associated solar farm, landscaping and amenity ponds, formation and alteration of highway access and internal roads, construction of office / hub building and associated car parking.
16/01118/CAT - 95 High Street	Proposed works to a tree in a conservation area - Prunus tree removal.
16/01108/TCC - Land East of Langbaugh Ridge, Guisborough Road	Proposed installation of a telecommunications base station.
16/00889/ADV - 113A High Street	Application for advertisement consent to display 1no non illuminated fascia sign and 1no non illuminated projecting sign.

**APPLICATIONS APPROVED**

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION OF WORK</b>
16/00257/FUL - 5 Park Rise	New dormer windows to front and rear elevations and new porch to front elevation.
15/02208/FUL - 39 Bridge Street	Removal of UPVC windows and door for the reinstatement of timber windows and doors.
16/00729/FUL - 67 Marwood Drive	Single side storey extension to the existing dwelling.

**OTHER PLANNING INFORMATION**

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION</b>	<b>STATUS</b>
		Refused.

**CORRESPONDENCE AND INFORMATION REPORT**

**CORRESPONDENCE**

<b>Sender</b>	<b>Information</b>
Yatton House	Re: No smoking site from 1 June 2016.
NYCC	A 173 Junction to Easby Lane Junction.

**INFORMATION**

<b>Sender</b>	<b>Information</b>
Rural Services Network	Weekly Email Digests (previously circulated).
Clerks & Councils Direct	May 2016 Issue 105.
Moors Messenger	May 2016.

**CLERK'S REPORT**

<b>ITEM</b>	<b>INFORMATION</b>	<b>ACTION/COMMENTS</b>	<b>STATUS</b>
Footpath Easby Lane to Suggitt's Field	Footpath completed. Underground leak reported to both PROW and NWB. Northumbrian Water had confirmed that the water was not from one of their sources.	Cllr Mrs Moorhouse had confirmed that this has now been passed to Mr Brown who has taken over from Mr Mullins.	Open.
Hall Fields Footpath	The Clerk had reported that it was extremely muddy and dangerous. This was still seen as a priority on the grounds of health and safety as the footpaths remain in a dangerous condition	Cllr Mrs Moorhouse and Cllr Kirk had met with Mr Brown who was going to write to the land owners advising them of what work was proposed to take place and requesting permission to access from their land.	Open.
Defibrillator	The Clerk had collected the defibrillator that would be installed outside the Great Ayton Discovery Centre.	The unit was now installed and working.	Closed.
High Street Parking	The Clerk to request North Yorkshire County Council to try and arrange a meeting in advance of the November Parish Council meeting. Document circulated Re: Parking Policy in England. The Clerk had wrote to the local businesses requesting that there staff park away from the shop front and preferably walk if possible	This item would be deferred until May to allow a car park survey to take place in April.	Ongoing.

**ACCOUNTS REPORT**

**1.1 Payments**

<b><u>Supplier</u></b>	<b><u>Reason</u></b>	<b><u>Other data</u></b>	<b><u>Value £</u></b>
Watkins & Wright	Reimbursement for Tour de Yorkshire	S145 Village Events	13.99
Thompsons Hardware Ltd	Toilet rolls - Public Conveniences	60.00	72.53
	Cleaning products - General Admin	12.53	
Sam Turner & Sons Ltd	Gloss White Paint - Grant Funding	15.95	219.92
	Drill - Cemetery	80.22	
	Rat Bait & Engine Oil - Allotments	83.77	
	Post and Postfix - POS	39.98	
North Skelton Band	Tour de Yorkshire performance	S145 Village Events	200.00
Scottish Hydro	Electricity	Public Conveniences	DD 43.36
HDC	Council Tax for 105 High Street	Miscellaneous	122.00
Mr Suggitt	Funeral Duties on 23 May 2016 - Cemetery	87.50	787.50
	River Warden duties	187.50	
	Holiday relief - various duties	100.00	
	Low Green Bridge	412.50	
Homefix computers	Printer Ink	General Admin	28.99
Bilsdale Tree Services	Removal of tree on High Green	POS	396.00
W Eves & Co Ltd	Fuel	Cemetery	76.69
Mr Atkinson	Mobile Phone top ups	Cemetery	20.00
Mr Collins	2 x Graves dug and shuttered, plus delivery and collections of mowers	Cemetery	350.00
GADC	1 <sup>st</sup> payment	S133 Community Facility	14250.00
Mr Frankish	Grasscutting	Grasscutting	835.00
Safechem	Wallgate Soap	Public Conveniences	10.58
<b>Total</b>			<b>17426.56</b>

**1.2 Receipts**

<b><u>Customer</u></b>	<b><u>Reason</u></b>	<b><u>Other data</u></b>	<b><u>Value £</u></b>
Mrs Bailey	Garage Rent	Garage Rent	25.00
Mr Waters	Allotment Rent	Allotment Rent	42.25
Mr Hutchinson	Grave Reservation	Cemetery	71.00
Mrs Walker	Grave Reservation	Cemetery	71.00
Petch Butchers	Flower tub sponsorship	POS	16.50
Mrs Misty	Plaque on wall	Cemetery	40.00
Mrs Griffiths	Plaque on wall	Cemetery	40.00
Ayton Funeral Services	Interment of Ashes	Cemetery	68.00
Ayton Funeral Services	Funeral Fee (Casket)	Cemetery	955.00
Ayton Funeral Services	Grave Reservation	Cemetery	71.00
Ayton Funeral Services	Plaque on wall	Cemetery	40.00
Ayton Funeral Services	Funeral Fee	Cemetery	687.00
Mr Heath	Plaque on wall	Cemetery	40.00
Ayton Funeral Services	Interment of Ashes	Cemetery	68.00
Mr Miller	Plaque on wall	Cemetery	40.00
Ayton Funeral Services	Plaque on wall	Cemetery	40.00
Carters Funeral Services	Funeral Fee	Cemetery	687.00
HMRC	VAT Return	VAT	350.58
<b>TOTAL</b>			<b>3352.33</b>

1.3 To approve the Annual Accounts for year ending 31 March 2016.